



# PMP<sup>®</sup> Passport

4 day programme

# Why choose the Institute?

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The Institute of Project Management has been providing excellence in project management education and certification for over 30 years.

At the Institute of Project Management, we pride ourselves on making sure that you are prepared to pass PMI's Project Management Professional certification exam on your first attempt.

Our instructors have a minimum of 15 years of experience in multiple industries ensuring our course is filled with real-world examples. Our course designer is a project management education and training specialist of international repute.

## Course Overview

The **PMP Passport** course is ideal for anyone preparing to sit the PMI® Project Management Professional (PMP®) exam and meet the 35 contact hours of formal training in project management requirement.

Through practice exams, and practical exercises, participants will focus on key concepts, terms, and principles necessary for successfully passing the PMP® exam.

After our 4-day PMP® training you will have all the knowledge and tools needed to take the next step in your career.

## Who is this course for?

This course is intended for individuals who have at least 3 years of project management experience and want to get certified. Prior to taking the exam the PMI® requires you to prove you have 3+ years working as a project manager.

However, this course can be taken by anyone who wants to learn the fundamentals of project management.

## Why choose the PMP® Passport?

We provide everything you need to successfully pass your PMP exam first time.

- 4-days exam preparation delivered by PMP credentialed professionals
- Access to Online Exam Simulator
- Tips and guidance for completing PMP Exam Application Process
- The 35 contact hours (PDUs) required to take the PMP exam
- All course materials, updated to prepare you for the new 2021 PMP exam



## Exam Simulator

The PMP computer based exam can be demanding if you are not prepared for it. Students will receive access to our Exam Simulator which includes:

- 90 days unlimited access to practice exams
- 600+ questions from all PMBOK knowledge areas
- Create your own custom exams
- Reports on exam performance and explanation of answers

# Programme Structure

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## Key Components

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- What is project management?
- Project Management Context
- Project Management Process Groups
- Role of Knowledge Areas

## Project Scope Management

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- Collect requirements
- Scope definition
- Create WBS
- Scope verification
- Scope control

## Project Time Management

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- Activity definition
- Activity sequencing
- Activity resource estimate
- Schedule development
- Schedule control

## Project Cost Management

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- Cost estimating
- Cost budgeting
- Cost control
- Earned Value Technique

## Project HR Management

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- Develop human resource plan
- Build project team
- Develop project team
- Manage project team

## Stakeholder Management & Governance

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- Identify Stakeholders
- Plan, Manage and Control
- Stakeholder Engagement

## Agile Project Management Practices

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- Iterative, predictive, incremental, agile lifecycles
- Executing in an agile environment
- Compare definable work with high uncertainty work

## Project Quality Management

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- Quality planning
- Perform quality assurance
- Perform quality control

## Project Communications Management

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- Identify stakeholders
- Plan communications
- Information distribution
- Performance reporting
- Manage stakeholders expectations

## Project Risk Management

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- Risk management planning
- Risk identification
- Qualitative risk analysis
- Risk response planning
- Risk monitoring and control

## Project Procurement Management

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- Plan Procurements
- Conduct procurements
- Administer procurements
- Close procurements

## Project Integration Management

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- Develop project charter & project management plan
- Direct and manage project execution
- Monitor and control project work
- Integrated change control
- Close project

## PMP® Exam Information & Study Hints

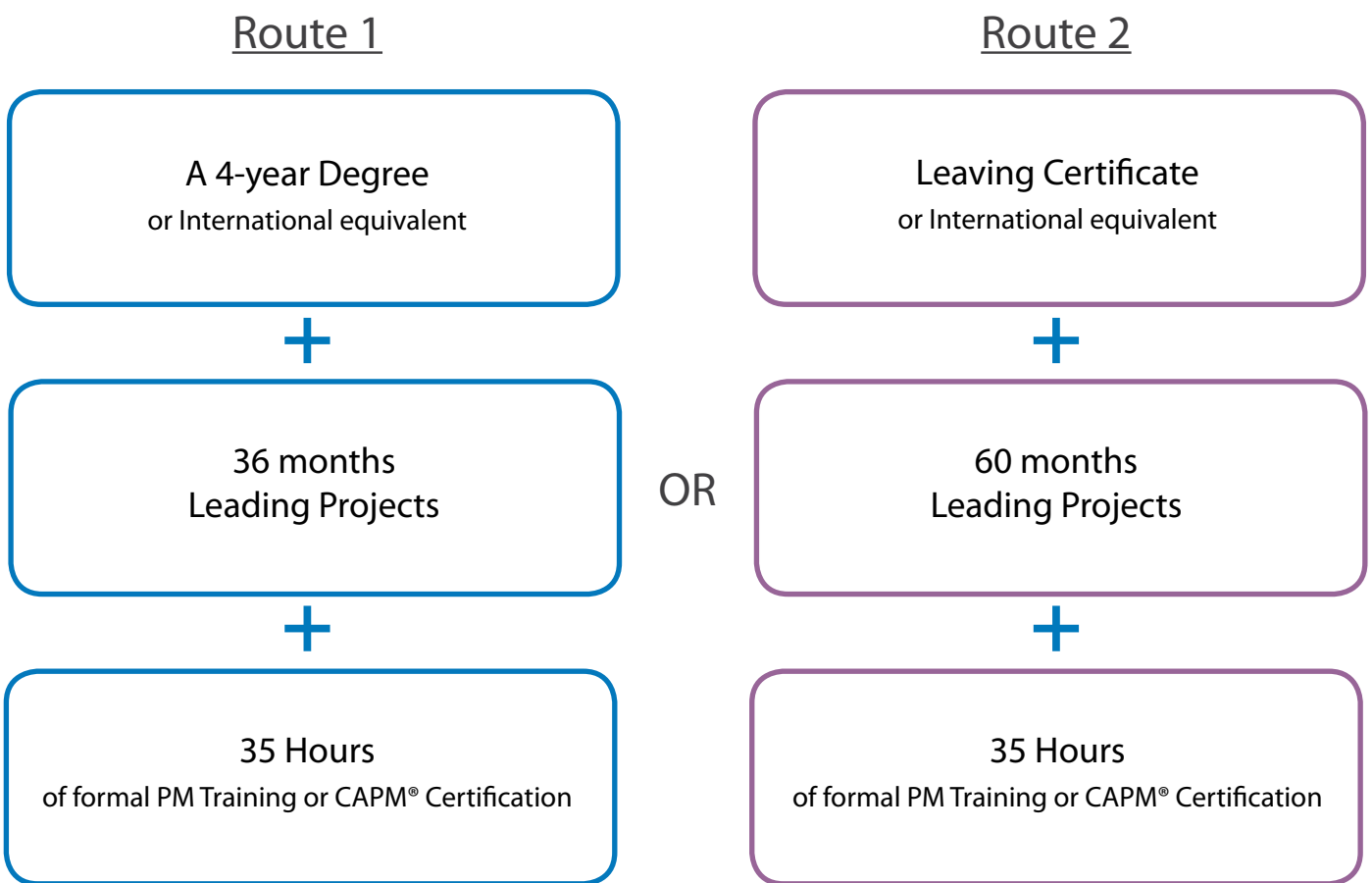
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- Certification requirements
- Exam format
- Fees
- Study Hints
- Practice tests


# Eligibility Criteria

The PMP® Certification is awarded by PMI USA; it is PMI's most popular credential and is internationally recognised. Training and education organisations do not award the credential. Their role in the process is to meet one of the eligibility requirements i.e. delivering 35 hours of formal project management training.


To be eligible to sit the PMP® (Project Management Professional) examination, a candidate must first meet the following specific education and experience requirements:



For more information or to register for a course please contact us.  
We would be happy to hear from you!

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